
Tennis Court Clubhouse & Phase II Social Room Rules

1. The social rooms may be reserved by owners or renters for private functions. Renters must have a valid **"Certificate of Approval of Renter"** on file in Shipp's office. The owner or renter reserving the social room shall be deemed the responsible party (RP). Requests for reservations may be made in person at Shipp's office or electronically. Upon confirmation, a \$100 refundable deposit is required to hold the reservation. The deposit will be refunded if the reservation is used and the room is left in acceptable condition. RP must ensure the room is cleaned, vacuumed and all trash removed.
2. Rental of the Phase II Social Room does not grant access to the swimming pool and spa after posted hours. The rental closing time is **10:30 PM**.
3. A Social Room inspection list will be completed and signed by both the RP and Shipp's staff member the day of the requested reservation and again the day after the reservation is complete. All discrepancies found upon inspection must be noted and corrected by the appropriate party. Shipp's Association is responsible for correcting all discrepancies found during the initial inspection prior to the reservation. The RP is personally and financially responsible for all discrepancies found after the reservation is complete and must be corrected immediately.
4. Shipp's paper goods, plastic ware, tablecloths and linens may not be used by the responsible party.
5. Dishes, glassware, utensils, burners, steam racks, grills and fixed equipment may be used upon approved request. Owner will be billed for any property loss or damage, including linens and housewares.
6. Social rooms may be booked a maximum of one reservation per owner/renter per week. The owner/renter must be present during the reserved event.
7. SHIPP'S LANDING SPONSORED FUNCTIONS SUPERCEDE ALL OTHER REQUESTS. IMPROMPTU, INFORMAL GATHERINGS OF OWNERS ARE STILL ALLOWED WHEN ROOMS ARE NOT PREVIOUSLY RESERVED.